



Schreiber Brothers Limited
Roofing / Reroofing / Roof Maintenance
50 Brockley Drive, Hamilton, Ontario L8E 3P1

JOB DISCRPTION

Roofing Estimator / Sales – Full Time

www.schreiberroofing.com

Schreiber Roofing is currently seeking a motivated individual for a Roofing Estimating / Sales full time position. With an office in Hamilton established in 1953 and an office in Detroit Area since 1916, the company serves customers in institutional, retail, commercial, industrial, and automotive markets across Canada and throughout the United States. Specializing in built-up roofing, we are also approved applicators of most major manufacturers of modified bitumen, cold applied roof restorations, single ply membranes, green roofs and sustainable design (LEED).

Schreiber's steadfast success can be attributed to a commitment from all employees to maintain the highest standards of workmanship and professionalism. At every level, from field personnel and foremen, to clerical and executive staff, the people at Schreiber Roofing make the difference.

REQUIREMENTS NOT LIMITED TO:

- Obtain Bid Documents
- Attend site visits and measure roofs
- Review proposal specifications and drawings to determine scope of work and required contents for estimate, perform quantity takeoffs for materials, labour, etc.
- Liaise with Architects, General Contractor's, Owners and the like to discuss specifications, scopes of work, details, schedules, etc.
- Generate and pursue leads as potential new customers
- Ability to work independently and in a team environment, able to multi-task, set priorities and meet deadlines
- Knowledge of intermediate computer skills and proficiency in Windows operating system; advanced AutoCAD, Word, Excel, Outlook are a prerequisite
- Excellent verbal and written communication skills
- Benefits: Full Health Care Benefits (Single or Family Coverage, including Dental) for successful candidate upon successful completion of probationary period
- Salary commensurate with experience

Please forward cover letter and resume to:

infocanada@schreiberroofing.com

