

# Regional Construction Safety Group FAQ 2018



The Regional Construction Safety Group (RCSG) has been operating since 2000, assisting members of the Hamilton-Halton Construction Association and the Toronto Construction Association build health and safety into their management systems.

## Program Requirements & Recommendations

- The Safety Group program is robust and requires significant investment of time and effort
- It is imperative that upper management supports the goals of the program and their staff
- Firms **MUST** attend 3 meetings per year and stay for the duration of the meeting to receive credit
- All Safety Group members should read the Safety Group Program Employer Guidelines carefully and contact the RCSG if they have any questions
- The Safety Group program must be applied to ALL business activities conducted under the WSIB number registered with the Safety Group program
- All training **MUST** be completed within the participation year
- **Documentation is critical**—without documentation the WSIB cannot confirm completeness resulting in lower scores
- All documentation submitted to the RCSG **MUST BE SIGNED BY MANAGEMENT**—please ensure name is legible and include title
- **Deadlines for submission of materials throughout the participation year are HARD DEADLINES please submit your documentation on time**
- Templates, samples and reference materials are available to RCSG participants via Dropbox. Please contact the office if you can't find what you're looking for or have something you'd like made available to the group
- **Assistance is always available**—please contact Michelle at TRH Group or Sue at the HHCA if you have questions or need help
- Each year a certain number of RCSG firms are selected by the WSIB for audit. The RCSG supports our member firms through this process. Michelle will visit your office, review your documentation and make recommendations for improvement.
- Companies that fail the audit are automatically added to the audit list for the following year (WSIB program requirement)
- Companies that refuse the audit are not eligible to participate in the RCSG the following year (WSIB program requirement)
- **THE MAJORITY OF RCSG FIRMS SELECTED FOR AUDIT PASS :)**

Assistance is always available. If you need help, get in touch.