

## Warehouse Assistant



Availability: Days and Occasional Weekends

Wage: TBD

Experience: 1-3 Years Preferred

Company: BML Multi Trades Group Ltd.

Location: Brantford

### **Position Description:**

Full time employee needed for a busy skilled trades company located in Brantford Ontario. Core hours will be Monday to Friday 8:00 a.m. to 4:30 p.m. however, some overtime is required including occasional weekends. Duties include the receiving, shipping and delivery of materials and equipment to/from our shop and to job sites. The employee will work independently, be a self-starter and work under the direction of the department supervisor. The employee will have a friendly, outgoing personality and the ability to work with other employees, supervisors, vendors and our clients. The employee will follow established procurement policies and do research on new products. The employee will comply with our safe working policies and procedures. We offer a competitive wage and benefit package including a pension plan.

### **Qualifications:**

The employee must have a valid driver's licence with a clean driving record and provide a drivers abstract. The employee must have knowledge of Brantford and surrounding areas including GTA. Due to required security clearances, the employee must provide a clear Criminal Background Check for employment purposes. The employee will have strong organizational skills, present themselves in a professional manner and have excellent customer service skills. Basic computer skills to create letters and research products are required in this role. Mechanical aptitude is a requirement of this job.

This position is physically demanding and the employee must be able to do heavy lifting. The work is both indoors and outdoors and is subject to hot and cold temperatures. The employee will be required to perform delivery and pick-ups of materials at various locations on a daily basis. The work is in a fast paced environment, often with conflicting demands. A valid forklift and elevated work platform licence/experience is preferred.

Interested candidates should forward their resumes and cover letters:

[coulas@bmlmultitrades.ca](mailto:coulas@bmlmultitrades.ca)